

**Special Education Advisory Council
Norfolk Public Schools
Approved Minutes 9/12/2019 – For Approval at 1/9/20 Meeting**

Meeting location, time and date: 8th Floor Conference Room, 800 E. City Hall Avenue
Norfolk, VA 23510, 6:00 pm, Thursday, September 12, 2019

Attendance:

Members present:	Vashti Washington, Katie McCurdy, Seraphine Nyuydine, Tonya Shell, Tasha Washington, Clifton Frank, Ellen Fitzenrider, Vicky Greco, Matthew Moynihan, Shirley Wilson
Members absent:	Betty Boone, Diane Outlaw, Shirley Confino-Rehder, Teresa Gordon
Consultants present:	Dr. Janice James-Mitchell, Dr. Joy Richardson, Seko Varner
School Board Liaison:	Adale Martin (absent)
Guests:	Cheryl Ward, Rodney Jordan, Teresa Adkins James,

Special Presentation: Prior to the call to order, on behalf of the Corporation for National and Community Service, Dr. Janice James-Mitchell and Mr. Vashti Washington presented the President's Volunteer Service Awards to the following individuals for their notable service on SEAC and "in appreciation and recognition for their commitment to strengthen our nation and communities through volunteer service." Former SEAC Secretary Ms. Cheryl Ward and current member Ms. Tasha Washington were recognized for their longstanding service on SEAC.

Cheryl Ward – President’s Volunteer Service Gold Award and Outstanding SEAC Service Award Plaque
Dr. Joy Richardson - President’s Volunteer Service Silver Award
Clifton Frank, Vicky Manugo Greco, Katie McCurdy, Tonya Shell, and Shirley Wilson - President’s Volunteer Service Bronze Awards
Tasha Washington - Outstanding SEAC Service Award Plaque

Welcome/Introductions: Mr. Moynihan called the meeting to order at 6:05 pm. He welcomed everyone present and attendees introduced themselves.

Approval of Minutes: Draft minutes for the August 22, 2019 meeting were distributed to members for review. Following discussion regarding the identification of stakeholders who provide public comments, the Committee agreed to defer approval of the minutes until the next business meeting. It was also noted that this month’s meeting, previously scheduled for September 5, was held tonight due to last week's severe weather cancellation of NPS activities.

Public Comment: Mr. Jordan, School Board Member and former SEAC Board Liaison, expressed his appreciation for the continued progress demonstrated by SEAC, as well as for the members’ leadership.

Speaker 1 made public comments regarding his student’s placement and related concerns. Mr. Moynihan and Dr. Richardson will respond separately to the email submitted by the NPS parent regarding his student's enrollment status.

**Special Education Advisory Council
Norfolk Public Schools
Approved Minutes 9/12/2019 – For Approval at 1/9/20 Meeting**

Speaker 2 provided public comments regarding concern for the lack of awareness of parents and staff for appropriate procedures to address school issues that are not managed by the Office of Learning Support/Special Education Services. Dr. Richardson will respond by email to the questions raised by this NPS parent.

Upcoming Meeting and Parent Workshop Schedule:

The committee reviewed the meetings and workshops, as listed below, and discussed topics and locations. Mrs. Greco will coordinate the speaker and facility lease application for Coleman Place Elementary for next month's parent workshop.

October 3: Ins-and-Outs of IEP training workshop, 6 p.m., location TBD

November 7: Business meeting, 6 p.m., CAB 11th Floor Conference Room

December: NO MEETING

January 9*(2nd Thursday due to winter break): training workshop, 6 p.m., location TBD

February 6: Business meeting, 6 p.m., CAB 11th Floor Conf. Room

March 5: Training workshop, 6 p.m., topic and location TBD

April 2: Business meeting, 6 p.m., CAB 11th Floor Conference Room

May 7: Training workshop, 6 p.m., topic and location TBD

June 4: Business meeting, 6 p.m., CAB 11th Floor Conference Room

Annual Report Discussion: The committee will continue to collect concerns and issues to be included by the SEAC Chair in the pending letter to the School Board.

New Business: The members discussed suggestions for the following:

- Increasing meeting participation and outreach to schools via postcard invites to parents, consistent presence on social media, and more effective engagement of building administrators, case managers, staff and families
- Committee member update - Vaughan Frederick has submitted her resignation from SEAC.
- Joint advisory committee training - In advance of the division-wide orientation session scheduled for 10/22/19, Mrs. Greco will forward committee concerns regarding bylaws alignment, membership application (i.e., omission of question regarding applicant's NPS employee status), and expectations of Special Education knowledge (i.e., compliance requirements shaping SEAC efforts)

Announcements:

NPS Special Education Parent Resource Center (PRC) Fall Workshop Series (see flyer): 9/24/19 and 9/26/19

Next meeting date is Thursday, 10/3/19. The meeting adjourned at 7:45 pm.

Respectfully submitted,

Vicky Greco, Secretary